



# Courier/ILL Newsletter

| January 15, 2025

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January Stats are due by Feb. 5

## MALA Updates

**MALA is closed on Monday, January 20 in observance of the Martin Luther King, Jr. holiday.**

*You will not receive delivery service on that day.*

### Excess Courier Bags

Please return all excess courier bags to MALA so we can get them back in the system. Thank you.

### Inclement Weather Procedures

As we move into winter and inclement weather, remember to report delayed openings or closures to MALA as soon as possible.

Use our Delivery Services Issues form online, located [here](#). Please do not use the Scheduled Holidays and Closings form.

Do not call the MALA office or email specific staff members as the MALA office could be closed as well. Our online forms are accessible to MALA staff from home or wherever we have internet access, and are the best way to ensure that we can contact your courier to halt service.

### Reporting Missed Deliveries

Please make sure that you report missed deliveries on our Delivery Services Issues form online, located [here](#). Do not call the MALA office or email specific staff members. The online form is designed so that all staff members have access to it whether in the office or not. By reporting missed deliveries immediately, we are better able to inform Henry and make arrangements for a make-up delivery for your library.

### February Meet and Greet Courier Meeting

*Join Katrina High for the monthly Meet & Greet. Meet new librarians, share information and learn what's going on around the state.*

**Topic: Meet and Greet**

**Time: Wednesday, February 12, 2025 at 2:30 PM**

Join Zoom Meeting:

[https://us06web.zoom.us/j/83433495689?](https://us06web.zoom.us/j/83433495689?pwd=7iqyuh5gGK3paLaPxxqSAKnRjM24uch.1)

[pwd=7iqyuh5gGK3paLaPxxqSAKnRjM24uch.1](https://us06web.zoom.us/j/83433495689?pwd=7iqyuh5gGK3paLaPxxqSAKnRjM24uch.1)

Meeting ID: 834 3349 5689

Passcode: 757172

# Upcoming MALAPro Webinars

*Network. Learn. Grow.*

## **Simplifying Summer**

*Amy Adams, Assistant Director Salina Public Library*

**Thursday, January 30th at 10 a.m.**

Ready for a change up in your summer reading program?

Salina Public Library was bogged down by a summer reading program that focused on themes of little interest to the community, cheap prizes, and complicated participation tracking. SPL put the emphasis back on reading by setting a community reading goal and simplifying participation. Learn how this approach gives staff more time to develop enriching activities, makes it easier for busy families, and emphasizes reading and learning throughout the whole summer.

[Register here](#)

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## **Coasting in on Fumes: Budgeting When Your Budget is Broken**

*Maribeth Shafer, Director at Great Bend Public Library*

**Tuesday, February 25th at 10 a.m.**

What happens when you are only halfway through the year, and your budget is broken? How do you keep your doors open and make it to the end of the year? How do you plan for the future when the present is so bleak? Using real-life experience, we will take you on a journey through treading water to survive one budget year, while making long term changes to thrive in the future.

[Register here](#)

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Missouri Secretary of State  
**State Library**

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