



Courier/ILL Newsletter

| December 19, 2024

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December Stats are due by Jan. 5

MALA Updates

Happy Holidays!

MALA will be closed on:

Christmas Eve, Tuesday, December 24

Christmas Day, Wednesday, December 25

New Year's Eve, Tuesday, December 31

New Year's Day, Wednesday, January 1

You will not receive delivery service on those days.

Inclement Weather Procedures

As we move into winter and inclement weather, remember to report delayed openings or closures to MALA as soon as possible.

Use our Delivery Services Issues form online, located [here](#). Please do not use the Scheduled Holidays and Closings form.

Do not call the MALA office or email specific staff members as the MALA office could be closed as well. Our online forms are accessible to MALA staff from home or wherever we have internet access, and are the best way to ensure that we can contact your courier to halt service.

Reporting Missed Deliveries

Please make sure that you report missed deliveries on our Delivery Services Issues form online, located [here](#). Do not call the MALA office or email specific staff members. The online form is designed so that all staff members have access to it whether in the office or not. By reporting missed deliveries immediately, we are better able to inform Henry and make arrangements for a make-up delivery for your library.

January Meet and Greet Courier Meeting

Join Katrina High for the monthly Meet & Greet. Meet new librarians, share information and learn what's going on around the state.

Topic: Meet and Greet

Time: Wednesday, January 8, 2025 at 2:30 PM

Join Zoom Meeting:

[https://us06web.zoom.us/j/83433495689?](https://us06web.zoom.us/j/83433495689?pwd=7iqyuh5gGK3paLaPxxgSAKnRjM24uch.1)

[pwd=7iqyuh5gGK3paLaPxxgSAKnRjM24uch.1](https://us06web.zoom.us/j/83433495689?pwd=7iqyuh5gGK3paLaPxxgSAKnRjM24uch.1)

Meeting ID: 834 3349 5689

Passcode: 757172

Upcoming MALAPro Webinars

Network. Learn. Grow.

Developing Volunteer Opportunities for Specialized Populations

Jessica Rico and Stephanie Tamayo, Plano Public Library

Wednesday, January 15th at 2 p.m.

Adapt and enhance your existing volunteer programs to respond to the needs of specialized populations. This can include justice-involved individuals, recently incarcerated, those living in halfway houses, sober living, or intellectually and developmentally disabled (IDD) individuals. Plano Public Library will discuss its volunteer program for neurodiverse and IDD individuals including volunteer needs, staff training, and assessing program outcomes to improve library services.

[Register here](#)

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Missouri Secretary of State
State Library

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